

March 1, 2017

**SUBMITTED ELECTRONICALLY
HARD COPY TO FOLLOW BY U.S. MAIL**

Ms. Becky Dolph
USEPA Headquarters
William Jefferson Clinton Building
1200 Pennsylvania Avenue, NW (2310A)
Washington, DC 20460
(202) 566-1667

Re: Clarification of Expedited Freedom of Information Act Request for Records Related to EPA Organization, Greenhouse Gas Regulation, and Action Plan (EPA-HQ-2017-003545)

Dear Ms. Dolph:

This in response to Mr. Jonathan S. Lubetsky's February 14, 2017 request for clarification of Environmental Defense Fund's ("EDF's") above-referenced Freedom of Information Act ("FOIA") request. A copy of the FOIA request and Mr. Lubetsky's letter are attached. We have also attached a February 23, 2017 letter in which EPA granted expedited processing of this request.

Mr. Lubetsky stated that our "request does not reasonably describe the records [we] are seeking in a way that will permit EPA employees to identify and locate them, because it did not include the name of any particular EPA employee or set of employees whose records would be subject to search." To provide the requested clarification, EDF respectfully requests that EPA search the records of the following individuals:

- a) members of any beachhead team assigned to EPA during the transition;
- b) members of any transition team assigned to EPA, including any action team;
- c) members of any landing team assigned to EPA; and
- d) individuals who have served in the following roles at EPA, including in an "acting" capacity, since November 8, 2016:
 - i) Administrator,
 - ii) Assistant Administrator for the Office of Air and Radiation ("OAR"),
 - iii) Director of the OAR Office of Atmospheric Programs ("OAP"),
 - iv) Director of the OAP Climate Change Division,
 - v) Director of the OAR Office of Air Quality Planning and Standards,

- vi) Assistant Administrator for the Office of Administration and Resources Management (“OARM”),
- vii) Director of the OARM Office of Human Resources, and
- viii) Chief Financial Officer.

As stated in our FOIA request, EDF respectfully seeks records produced, modified, or transmitted since November 8, 2016 that existed as of the date of the request and on a rolling basis going forward.

Please process this clarified request in accordance with EPA’s grant of expedited processing. Should you have any additional questions about this FOIA request, do not hesitate to contact me by telephone at (202) 572-3318 or by email at blevitan@edf.org.

Respectfully submitted,

Benjamin Levitan
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